

**MINUTES OF MEETING
HILLS OF MINNEOLA
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Hills of Minneola Community Development District held a Regular Meeting on February 22, 2021 at 1:00 p.m., at the City of Minneola City Hall, 800 N. U.S. Highway 27, Minneola, Florida 34715.

Present were:

Richard Jerman	Chair
Denver Marlow	Vice Chair
Adam Schott	Assistant Secretary
Chris Gardner	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Daniel Rom	Wrathell, Hunt and Associates, LLC
Vivek Babbar (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 1:00 p.m. Supervisors Richard Jerman, Marlow, Schott and Gardner were present. Supervisor Jennifer Jerman was not present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Appointed Supervisor, Adam Schott [Seat 5]

Ms. Cerbone stated that the Oath of Office was administered to Mr. Schott before the meeting. She provided the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**

III. Form 1F: Final Statement of Financial Interests

D. Form 8B – Memorandum of Voting Conflict

FOURTH ORDER OF BUSINESS

Ratification of Assignment and Assumption of Contract with BWG Landscape & Irrigation, LLC, for Landscaping Installation

Ms. Cerbone presented the Assignment and Assumption of Contract with BWG Landscape & Irrigation, LLC, for Landscaping Installation.

On MOTION by Mr. Marlow and seconded by Mr. Schott, with all in favor, the Assignment and Assumption of Contract with BWG Landscape & Irrigation, LLC, for Landscaping Installation, was ratified.

FIFTH ORDER OF BUSINESS

Presentation of Audited Financial Report for Fiscal Year Ended September 30, 2020, Prepared by McDirmit Davis

Ms. Cerbone presented the Audited Financial Report for Fiscal Year Ended September 30, 2020. There were no findings, irregularities or instances of noncompliance; it was a clean audit.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2021-01, Hereby Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2020

Ms. Cerbone presented Resolution 2021-01.

On MOTION by Mr. Gardner and seconded by Mr. Marlow, with all in favor, Resolution 2021-01, Hereby Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2020, was adopted.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of January 31, 2021

Ms. Cerbone presented the Unaudited Financial Statements as of January 31, 2021.

On MOTION by Mr. Marlow and seconded by Mr. Gardner, with all in favor, the Unaudited Financial Statements as of January 31, 2021, were accepted.

EIGHTH ORDER OF BUSINESS

Consideration of September 14, 2020 Continued Telephonic Public Hearing and Meeting Minutes

Ms. Cerbone presented the September 14, 2020 Continued Telephonic Public Hearing and Meeting Minutes.

On MOTION by Mr. Gardner and seconded by Mr. Marlow, with all in favor, the September 14, 2020 Continued Telephonic Public Hearing and Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Straley Robin Vericker*

There being no report, the next item followed.

B. District Engineer: *Poulos & Bennett, LLC*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: March 22, 2021 at 1:00 PM**
 - **QUORUM CHECK**

The next meeting will be held on March 22, 2021, unless canceled.

TENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

ELEVENTH ORDER OF BUSINESS

Public Comments

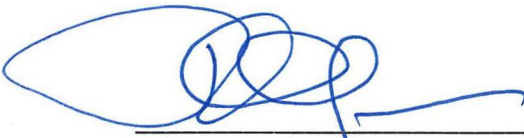
There being no public comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Marlow and seconded by Mr. Schott, with all in favor, the meeting adjourned at 1:06 p.m.


Secretary/Assistant Secretary


Chair/Vice Chair